



Tenancy Application Form



Tenancy Application Form

Specific Pub:

Location:

Applicant

If possible
please supply a
current passport
photograph with
this application and
affix here

National Insurance No.

This application will not be progressed without this information

Title: (Mr/Mrs/Miss/Ms)

Surname:

Maiden name:

Forenames:

Address:

Postcode:

Daytime phone no:

Evening phone no:

Mobile no:

Previous address: (if less than 3 years in existing)

Date of birth: / /

Age: (please supply a photocopy of your Birth Certificate)

Partner

Photograph of
partner

National Insurance No.

This application will not be progressed without this information

Title: (Mr/Mrs/Miss/Ms)

Surname:

Maiden name:

Forenames:

Address:

Postcode:

Daytime phone no:

Evening phone no:

Mobile no:

Previous address: (if less than 3 years in existing)

Date of birth: / /

Age: (please supply a photocopy of your Birth Certificate)

Relationship of partner to applicant:

Number of children living with you:

Any pets? Yes No

Tenancy Application Form

Personal Licence

Do you hold a Personal Licence under the 2003 Licensing Act? Applicant Yes Licence No. No

Partner Yes Licence No. No

Have you ever been refused a Personal Licence? Applicant Yes No

Partner Yes No

Do you have any criminal convictions or actions pending? Applicant Yes No

Partner Yes No

Are you a limited company or do you intend to trade in a company name? Applicant Yes No

Partner Yes No

If YES, what is the company name?

If YES, what is the company registration number?

If a limited company, please provide the name(s) and address(es) of the guarantor(s).

Please note that personal guarantors will require credit approval.

Do you currently hold leases/tenancies/franchises with any other pub companies? Applicant Yes No

Partner Yes No

If YES, which companies/pubs?

Applicant

Employment history

| Date | | Employer & Position Held |
|------|----|--------------------------|
| From | To | |
| | | |

Partner

Employment history

| Date | | Employer & Position Held |
|------|----|--------------------------|
| From | To | |
| | | |

Tenancy Application Form

Applicant

Other career/work experience

Experience

Please tick the most relevant boxes

| Trade | Yes | Duration (yrs) |
|----------------------------|--------------------------|----------------------|
| Lease/Tenancy | <input type="checkbox"/> | <input type="text"/> |
| Pub Management | <input type="checkbox"/> | <input type="text"/> |
| Own Pub | <input type="checkbox"/> | <input type="text"/> |
| Chef | <input type="checkbox"/> | <input type="text"/> |
| Bar Work | <input type="checkbox"/> | <input type="text"/> |
| Other | | |
| Self employed/Own business | <input type="checkbox"/> | <input type="text"/> |
| Franchise | <input type="checkbox"/> | <input type="text"/> |

Partner

Other career/work experience

Experience

Please tick the most relevant boxes

| Trade | Yes | Duration (yrs) |
|----------------------------|--------------------------|----------------------|
| Lease/Tenancy | <input type="checkbox"/> | <input type="text"/> |
| Pub Management | <input type="checkbox"/> | <input type="text"/> |
| Own Pub | <input type="checkbox"/> | <input type="text"/> |
| Chef | <input type="checkbox"/> | <input type="text"/> |
| Bar Work | <input type="checkbox"/> | <input type="text"/> |
| Other | | |
| Self employed/Own business | <input type="checkbox"/> | <input type="text"/> |
| Franchise | <input type="checkbox"/> | <input type="text"/> |

Trade/Business Qualifications and Training

Please tick the most relevant boxes

Are you a member of the BII?

A levels/National Diploma

BIIAB Advanced Qualifications

BIIAB National Certificate in Licensed Retailing

BIIAB National Certificate for Licensees

NVQs in Leisure Industry

Degree

Food Hygiene Certificate

Health and Safety Certificate

Other industry related qualifications

| | Applicant | | Partner | |
|--|------------------------------|-----------------------------|------------------------------|-----------------------------|
| Are you a member of the BII? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| A levels/National Diploma | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| BIIAB Advanced Qualifications | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| BIIAB National Certificate in Licensed Retailing | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| BIIAB National Certificate for Licensees | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| NVQs in Leisure Industry | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Degree | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Food Hygiene Certificate | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Health and Safety Certificate | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Other industry related qualifications | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Please give full details of any related training

Applicant

Partner

Tenancy Application Form

Essential Financial Information

- Have either of you ever been declared bankrupt? Yes No
- Have either of you ever had a Police conviction? Yes No
- Have either of you been the subject of a County Court Judgement? Yes No
- Have either of you been subject to an Individual Voluntary Arrangement (IVA)? Yes No

If yes for any of the above, please give further details

What level of capital are you intending to invest in your business? £0-10K £11-20K £21-30K £30K+

Please confirm below how you are going to produce capital to invest in your business

| | Amount available £ |
|--|-----------------------|
| A. Bank Account/Building Society | <input type="text"/> |
| B. Net proceeds from sale of house | <input type="text"/> |
| C. Net proceeds from sale of business | <input type="text"/> |
| D. Loan from (Bank/Building Society/Family/Other) | <input type="text"/> |
| E. Other sources (e.g. Shares, Savings Certificates) | <input type="text"/> |
| Total | <input type="text"/> |

Bank

Do you have a bank account? Yes No

If YES, with whom?

Personal Availability

Can you take up occupation:

Immediately Within 3 months Other (please specify)

References

Please supply Name, Address and Occupation of two referees, preferably from your previous employment. Relatives should not be given. NO REFEREE WILL BE CONTACTED WITHOUT YOUR PRIOR PERMISSION.

| REFEREE 1 | REFEREE 2 |
|--|--|
| Name <input type="text"/> | Name <input type="text"/> |
| Occupation <input type="text"/> | Occupation <input type="text"/> |
| Address <input type="text"/> <input type="text"/> | Address <input type="text"/> <input type="text"/> |
| Phone no. <input type="text"/> | Phone no. <input type="text"/> |

Tenancy Application Form

Preferred Location (e.g. Merseyside)

| | | | | | |
|-------------------------|--------------------------|----------------|--------------------------|-------------------------|--------------------------|
| Cheshire & North Wales | <input type="checkbox"/> | Staffordshire | <input type="checkbox"/> | Potteries & The Marches | <input type="checkbox"/> |
| Merseyside | <input type="checkbox"/> | North East | <input type="checkbox"/> | Greater London | <input type="checkbox"/> |
| Manchester & North West | <input type="checkbox"/> | West Yorkshire | <input type="checkbox"/> | East Anglia | <input type="checkbox"/> |
| Greater Manchester | <input type="checkbox"/> | Nottingham | <input type="checkbox"/> | South West | <input type="checkbox"/> |
| Lancashire | <input type="checkbox"/> | East Midlands | <input type="checkbox"/> | South East | <input type="checkbox"/> |
| Shropshire | <input type="checkbox"/> | West Midlands | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Specific Locations (please specify villages, towns, cities or counties)

Required Not required

Public House Style

To help us identify what sort of Public House you would like to grow as a business, please give as many details as possible. A brief description of trading style would be of help. This information will enable us to match your requirements to our house availability.

Location (rural, town centre, community):

Style:

Proof of Identity (please tick the box(es) of those for which a copy is attached).

Drivers Licence Passport Birth Certificate Photo Driving Licence Photo Personal Licence

Proof of Residency (please tick the box(es) for those for which a copy is attached).

Drivers Licence Utility Bill Current Bank Statement

PLEASE NOTE THAT THIS APPLICATION WILL NOT BE PROCESSED WITHOUT PROOF OF ID AND RESIDENCY

Declaration

I/we declare that the information provided is true in every respect and that we have not withheld any facts that would render any offer invalid.

Applicant: Partner:

How did you hear about Admiral Taverns?

| | | | |
|-----------------|--------------------------|-----------------------|--------------------------|
| Advertisement | <input type="checkbox"/> | To Let Board | <input type="checkbox"/> |
| Internet | <input type="checkbox"/> | Word of Mouth | <input type="checkbox"/> |
| Agency | <input type="checkbox"/> | Other, please specify | <input type="text"/> |
| Local Knowledge | <input type="checkbox"/> | | |

Tenancy Application Form

Standard Reference Procedures

I/we understand that a credit search will take place using a credit reference agency and our details will be stored on a database which will not be shared with anyone else.

We may undertake a search with a credit reference agency before accepting your credit application. We may also make enquiries about the principal directors with a credit reference agency. The credit reference agency will record these searches. We will monitor and record information relating to your credit performance and such records could be made available to credit reference agencies and other organisations to assess application for credit.

Applicant:

Date:

Partner:

Date:



Please return this form to the address below:

Tenancy Recruitment Department

Admiral Taverns

Suite H3

Steam Mill Business Centre

Steam Mill Street

Chester

CH3 5AN



Call: 0845 0708950
Visit: www.admiraltaverns.com

Tenancy Recruitment Department
Admiral Taverns
Suite H3
Steam Mill Business Centre
Steam Mill Street
Chester
CH3 5AN

